



KENYA FORESTRY RESEARCH INSTITUTE DC RETIREMENT BENEFITS SCHEME

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting for all members of KEFRI DC Retirement Benefits Scheme will be held in the month of October 2023. Below is the schedule for each Region:

KEFRI Headquarters – Wednesday, 18th October 2023, 09.00a.m

The AGM will comprise members from KEFRI Headquarters, Muguga, Karura and Nyeri Regional Centres.

Eastern Region and Western Region – 24th October, 2023 – 26th October, 2023, 09.00a.m

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| Kitui & Londiani | - | Tuesday, 24 th October, 2023 |
| Kibwezi & Maseno | - | Wednesday, 25 th October, 2023 |
| Gede & Turbo | - | Thursday, 26 th October, 2023 |

**Note: Minutes of the last AGM and Full set of Financial Statements for the year ended 30th June 2023 have been posted in the KEFRI website under KEFRI downloads.*

Agenda

1. To read the Notice convening the meeting
2. To confirm the minutes of the last AGM held on 12th October, 2022 at KEFRI Headquarters and on 17th -19th October, 2022 at other Regional Centres
3. To receive the Statement of the Scheme Sponsor
4. To receive the Statement of the Chairman KEFRI DC RBS
5. To receive Auditor's report and Financial Statements for the year ended 30th June, 2023
6. Presentation by the Investment Manager
7. Presentation by the Custodian
8. Presentation by the Administrator
9. Remuneration of Trustees and Approval by Members
10. Remarks by the Retirement Benefits Authority
11. Members Question and Answer

For: Juliana K. Makau
TRUST SECRETARY